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23 November 1955

MEMORANDUM FOR: Project Director

SUBJECT : Travel Plans

1. With your approval, I should like to go to the site on 30 November for a day or two, to accomplish the following:

a. Introduce both [redacted] and I would like the former to come up to a week there, working with [redacted] on administrative matters. In view of the relationship of Dr. Steinberg to Headquarters, I would like to see [redacted] given a personal introduction. There are some unresolved areas of Project versus CIA responsibility, especially for physical medicine other than on flight personnel, and I would not want Gibson to have to explain this without personal backing of someone from Project Headquarters.

b. I need some current discussions with Dick Heston on Project administrative matters, ones that do not lend themselves to briefing through the mails.

c. I shall act as an officer courier to carry out the \$5,000 cash which Doug Gynn has obtained for use at the site as a revolving check-cashing fund. Procedure for this has been laid on with the Agency Comptroller.

d. The local AEC office has raised some questions re costs at the site, which they would like to discuss on location.

2. I would plan to be back here on or about 5 December.

JAMES A. CUNNINGHAM, JR.
Administrative Officer
PCS/DCI

APPROVED:

Project Director

JAC:mah

Orig - RMB

2 - RMB - to be returned with approval

3 - Admin

4 - chrono

5 - reading

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